



CS4999E: HONOURS THESIS COURSE

General Guidelines

1) Eligibility

1. Restricted to students entering the fourth and final year of the Honours Specialization in Classical Studies
2. Students must have a minimum 80% average in the Honours Specialization module after completion of their third year
3. 1.0 3000-level course prerequisite in the discipline area of the proposed thesis topic (e.g. CS3410E Greek History for a thesis topic in Greek history, etc.)
4. Student must find a full-time faculty member who will approve and supervise the proposed thesis prior to application

2) Application Process

When all the above conditions are met the student must submit a formal application to the Undergraduate Chair by the end of the winter semester in April preceding their final year of study. The completed application form must include the signature of the faculty member willing to supervise the student. The Undergraduate Chair after consultation with the faculty supervisor will consider the application and inform the student of the department's decision by the middle of May (after the final grades for the student's third year have been submitted).

3) Responsibilities of the Student

1. To choose the area of study and general thesis topic, as well as drafting a one-page thesis proposal prior to seeking a potential supervisor
2. To identify a professor in consultation with the Undergraduate Chair willing to undertake supervision of the thesis; the supervisor should normally be a full-time faculty member in the Dept. of Classical Studies
3. To reach agreement with the supervisor at the beginning of the fall term as to regular tutorial/meeting times (no less than 25 hours over the fall and winter semesters)
4. To meet the supervisor's required targets/deadlines regarding the research and writing schedule
5. To complete the first full draft of the thesis no later than the first week of March
6. To submit the completed thesis by the agreed upon due date (but no later than the last day of the winter semester) following all the length and format requirements (see below)
7. Once the writing portion of the thesis has begun, it is strongly recommended that the student submit draft sections as they are completed for early input re: both quality of writing and content

4) Responsibilities of the Supervisor

1. Minimum of 25 contact hours with the students over the fall and winter semesters, preferably on a regular weekly basis to allow for timely input and monitoring of student's progress
2. Supervisor and student to meet no later than the first week of the fall semester to establish a provisional schedule and timetable for completion of various stages in the research and writing of the thesis
3. Approval of the student's working reading list and thesis outline no later than the end of September

5) Thesis Requirements

1. Thesis length: 7,500 – 8,000 words excluding works cited
2. Title page, table of contents, correct scholarly citation of sources, formal bibliography, and list of illustrations if used with citation of sources
3. The student will produce a first complete draft of the thesis no later than the first week of March to allow for possible revisions and/or additions before the final submission date
4. One final complete copy for submission to supervisor by final due date set by the supervisor, but no later than the last day of the winter semester. Final grade for the course is due one week after the last day of the winter semester.